

OFFICIAL TRANSCRIPT REQUEST

MCKINNEY BOYD HIGH SCHOOL
600 N. Lake Forest Drive / McKinney, Texas / 75071
Phone: 469-302-3416 Fax: 469-302-3566

FORMER OR **GRADUATE STUDENT:** There is a **\$1.00** fee for each transcript requested, which may be paid by:
Cash, Check or Money Order, payable to:

McKinney Boyd High School-Transcripts

To avoid a delay in processing, please place payment with this form and fill out form completely

Check Cash Money Order

CURRENT STUDENT: NOTE: Your first FIVE (5) Transcripts ever requested are at no charge; each additional transcript will cost \$1.00

Last Name _____ First _____ Middle _____

MISD ID# _____ DOB _____ Year of Graduation: _____

Email address (Print clearly) _____ Phone _____

➤ Please allow 3-5 business days to process request, you must submit 5 working days before your deadline.

How Many _____ Include Test Scores - Information may include: STAAR, SAT / ACT Scores

(IMPORTANT: Colleges may require that SAT & ACT Scores be requested directly from College Board)

UNOFFICIAL ONLY

Pick -up Mail (We do not mail transcripts to residential addresses you will need to Pick-up transcript or we can mail it directly to the College / University).

(For multiple address request, use back of form)

College Name: _____

Admissions Address: _____

City: _____ State _____ Zip _____

Signature: _____ Date of Request: _____

(Must be 18 or Adult Student)

OFFICE USE ONLY

Paid: \$ _____ Cash Check # _____ Money Order

Completed By: _____ Date Transcript Mailed _____

Additional Transcripts send to:

Send to: _____

Address: _____

City: _____ State _____ Zip _____

Send to: _____

Address: _____

City: _____ State _____ Zip _____

Send to: _____

Address: _____

City: _____ State _____ Zip _____

Send to: _____

Address: _____

City: _____ State _____ Zip _____

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City: _____ State _____ Zip _____

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Address: _____

City: _____ State _____ Zip _____